

**NOCALL Board Meeting  
Minutes  
June 24, 2016  
10 am, via conference call**

In attendance:

Michael Ginsborg, Michele Finerty, Ramona Martinez, Ellen Platt, Rachael Samberg, Leslie Hesdorfer, Jean Willis, Coral Henning, Mary Johnson, Jessica Brasch

President Michael Ginsborg called the meeting to order at 10:02 am.

**OLD BUSINESS**

**Approval of 5/4/16 Board Meeting Minutes**

Michael Ginsborg moved to approve the minutes as written, Coral Henning seconded. Minutes were adopted.

**NEW BUSINESS**

**Presentation of proposed budget**

Audit & Budget Committee Chair Jean Willis presented a proposed budget based on committee requests, past years' expenditures, and other known expenses. Some specific budget lines were discussed and amounts adjusted, including increasing the budget for Networking to cover the costs of WestPac event at the 2017 AALL Annual Meeting, budgeting \$0 each for Community Service and Public Access, and budgeting \$200 for office supplies. Michael Ginsborg will update these budget lines, and a draft will be provided to all board members and committee chairs prior to the Crossover Meeting, so that it may be discussed and finalized at that meeting.

**Update on preparations for AALL Annual Meeting**

Leslie Forrester has ordered giveaways, and is making plans for a popup table that will be advertised using Twitter. She will also participate in the CONELL marketplace. A reusable NOCALL poster is in the works. The Joint Reception will offer a full meal, and will be held at a nearby venue.

In the past, NOCALL has organized a fun networking event on the Tuesday night of the AALL Annual Meeting. This requires advanced organization by the networking committee, so it is not feasible this year. However, it is something to consider for future AALL Annual Meetings, when the budget permits.

Ellen Platt suggested that, in the future, the NOCALL Past President assume responsibility for planning the Joint Chapters Reception at the AALL Annual Meeting. All agreed that this is a good idea.

**Spring Institute update**

Ramona Martinez is looking at UC Davis for the location, and would like to hold the event in late March or early April, so it will not conflict with Sunshine Week activities. She will avoid scheduling the Institute near the SANDALL or SCALL institutes.

Ramona will be adopting the Spring Institute Task Force's recommendations of creating a kick-off committee (which includes the Members-at-Large) to start the planning process, holding the institute at an inexpensive venue, and using a one-day format.

**Recommendation to review budget status at each board meeting**

In an effort to increase transparency and to ensure the members are aware of the budget, Michele Finerty recommends that the Chair of the Audit & Budget Committee and the Treasurer(s) attend each board meeting and provide details of NOCALL's current budget and finances. All agreed this was a good idea.

In an effort to further increase transparency, it was recommended that Board Meeting Minutes be posted to the NOCALL website, so that any interested member can easily access them. It was noted that minutes do appear in the NOCALL Newsletter, but these are not published immediately after each meeting. The issue of providing members earlier and easier access to meeting minutes will be discussed at a later date.

**Policy regarding Spring Institute financial support**

Michele Finerty presented a proposed policy for supporting Institute speakers who are NOCALL members and who have financial need to participate in the Institute. NOCALL Spring Institute planners may apply for an AALL/BNA Continuing Education Program grant which can be used, amongst other things, to cover the travel and housing costs of speakers who are not NOCALL members. Speakers who are NOCALL members may apply for a NOCALL grant to cover travel and housing costs, if they have a financial need. Michael Ginsborg moved to adopt this policy; Ellen Platt seconded. The policy is adopted.

President Michael Ginsborg adjourned the meeting at 10:48 am.

Respectfully submitted,

Mary Johnson  
NOCALL Secretary